

Meeting Minutes
Structural Engineer's Association of Georgia
 Executive Committee Meeting, 12:00 noon, **September 8, 2008**

Executive Committee Members in Attendance

John Hutton, President	Adam Ray, Vice President	Paul Shelton, Secretary	
George Kelley, Director	Robert Power, Director	Kurt Swensson, Director	

Guests in Attendance

Mike Fletcher	Dr. Leroy Emkin		
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1. Review & Approve August Meeting Minutes

Action Item / Responsibility	Approved	All
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2. Treasurer's Report

Action Item / Responsibility	Treasurer's Report was distributed to Committee Members	AL
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Discussion

3. Committees and Initiatives

a. Membership/publicity

Action Item / Responsibility	Membership certificates and billfold ID cards –finalize format and mail	AR/KS
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Discussion

The welcoming letter and Executive Committee member's information was reviewed. GEA is assisting with this task. It was suggested that GEA manage all membership lists, associated administrative tasks and associated seminar administrative tasks. Adam is meeting with Gwyn on Tuesday and will discuss an expanded administrative role by GEA.

Action Item / Responsibility	Website Update	AR
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Discussion

Adam is attempting to enlist some volunteer assistance.

Action Item / Responsibility	Special Inspection Committee-Post Installed anchors update to Guidelines	JH/PS
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Discussion

The process for providing an update to the Guidelines or possibly providing a "White Paper" to the membership about the issue of testing and inspecting post installed anchors was discussed and remains an open item.

b. Programs**General membership meetings**

Action Item / Responsibility	Oct 16th - Sustainable design/Green design – MF to call Dirk Kestner SEI/chair	MF
Discussion	Mike will find out who will be providing the presentation. A description of the presentation is needed for the announcement flyer.	
Action Item / Responsibility	Nov 20th – SJI presentation: composite and joist systems – Peter Green (SJI)	JH
Discussion	Still on track	
Action Item / Responsibility	January 22nd - NCSEA Presentation	MF
Discussion	Mike Fletcher to provide this presentation.	
Action Item / Responsibility	Spring '09 - Integrated Project Delivery	KS
Discussion	Kurt Swensson to provide.	
Action Item / Responsibility	Spring '09 - Chic Fillet Cow Structure @ Turner Field	LE
Discussion	This is still anticipated, but cannot be confirmed due to pending issues.	
Action Item / Responsibility	Spring 09 – Concrete Strut & Tie, Dr. Kahn	LE
Discussion	Larry Kahn has confirmed his willingness to provide this presentation, but needed proposed dates. Three dates in the spring were provided.	
SEAOG Seminars and Presentations (Continuing Education)		
Action Item / Responsibility	Sept 10th - Stability Design of Structural Steel Buildings using the 2005 AISC Direct Analysis Method. - Larry Griffis, Leroy Emkin. Final coordination	KS/MF
Discussion	Appears to be all set. SEAOG will provide the projector. Adam will bring the projector, power extension chord, and will handle registration. Leroy will bring a chord to run from the computer to the project which is about 12 feet long or so.	
Action Item / Responsibility	Spring '09 - ATC Training Seminar, Wind & Flood rapid damage evaluation	AR/MF
Discussion	SEAOG is proceeding, but it is not known if AIA or GEMA will be involved.	
Other Seminars		

Action Item / Responsibility	Oct 2nd & 3rd - Structural Engineers' Buildings Conference & Expo, Zweig White (SEAOG Discount)	
Discussion	It was noted that as part of this conference there will be a BIM seminar on Oct. 1st. SEAOG needs to send out announcement for this conference.	
Action Item / Responsibility	Dec 10th - AISC Facade Attachments to Steel Frames (SEAOG Discount?)	KS
Discussion	Kurt will try to find out if there will be a discount for SEAOG members.	
c. Professional and Governmental Liaison		
Action Item / Responsibility	SE Emergency Response plan (SEER)/GEMA	AR
Discussion	Status: Gustav, Hanna, NCSEA, AIA, GEMA. John and Adam will check to see if anything is happening	
Action Item / Responsibility	SE Licensing Summit Report	AR
Discussion	The committee consisting of Michael Planer, Mike Fletcher, Kurt Swensson and George Kelley will be chaired by Adam Ray, who will set up a committee meeting.	
Action Item / Responsibility	SEAOG scholarship: Status with GA Tech	MP/LE
Discussion	The criteria, which Mike needs to update, was given to Dr. Emkin. He will select 2 or 3 possible candidates for further review.	
Action Item / Responsibility	SEAOG ESE Awards Program	JH
Discussion	A coordination meeting for the judges has been tentatively set for Dec. 12th. The next committee meeting is Thursday, September 11th. Mike Fletcher plans to attend. The committee is working on selecting a hotel and soliciting sponsors.	
Action Item / Responsibility	NCSEA Annual Conference, Cleveland OH, 10/23-25/08	JH/AR/MF
Discussion	Mike Fletcher, John Hutton and possibly another committee member will be attending. Adam cannot attend.	
Action Item / Responsibility	NCSEA Basic Education Committee	LE
Discussion	Dr. Emkin has participated in a teleconference	
Action Item / Responsibility	NCSEA Diamond Review of SEAOG seminars	MF

Discussion	Mike will continue to follow this program development	
Action Item / Responsibility	Georgia Engineer's Legislative Coalition	AR
Discussion	This will be a meeting on Thursday, September 11th. That Adam will attend.	
Action Item / Responsibility	NCSEA General CAC Mtg – Sept 11th	JH
Discussion	John will attend this meeting.	
Action Item / Responsibility	NCSEA Ethics Policy review	All
Discussion	This will be tabled until the November meeting.	
Action Item / Responsibility	ACI seminar with John Love	MF
Discussion	This may have gone to the ASCE structural group, Mike will confirm.	
4. New Business		
Action Item / Responsibility	Availability of SEAOG membership list	All
Discussion	There was a request from a vendor,, who is also a SEAOG member, for the SEAOG member list. Does NCSEA have a directory or a policy on this? Do other MO's provide their member lists? This needs to be investigated and discussed further.	
Action Item / Responsibility	GEA Leadership Council meeting Sept 9th	AR
Discussion	Adam will attend	
Action Item / Responsibility	IBC 2009: DCA review & Georgia adoption	JH/PS
Discussion	This is currently scheduled for adoption on Jan. 1st, 2011.	
Action Item / Responsibility		
Discussion		
Meeting Adjourned at: _____ 2:22		
Next Meeting Date: _____ 10/13/2008		